

Minutes
TOWN OF WINNIPEG BEACH
Regular Meeting of Council
Wednesday, December 20, 2017 6:00 p.m. in the Council Chambers

PRESENT: Mayor Tony Pimentel, Deputy Mayor Ryan Reykdal, Councillors Daryl Carry, Pat Green and Darlene Shkawritko, CAO Kerry Lawless, Assistant CAO Kathryn Magnusson

ABSENT:

1. CALL TO ORDER

Mayor Tony Pimentel called the meeting to order at 6:00 p.m.

2. APPROVAL OF AGENDA

➤ **RESOLUTION 257/2017: CARRY, GREEN**

BE IT HEREBY RESOLVED THAT the agenda for the December 20, 2017 Regular Meeting of Council be approved with the following additions:

- 6.1.3 PW Foreman Report
- 6.3.7 Appointment of Fire Chief
- 10.7 Appointment of Tax Sale Manager
- 11 Water/Wastewater Operator

CARRIED

3. APPROVAL OF MINUTES

➤ **RESOLUTION 258 /2017: GREEN, CARRY**

BE IT HEREBY RESOLVED THAT the minutes of the November 22, 2017 Regular Meeting be approved as circulated.

CARRIED

4. PUBLIC HEARINGS

5. DELEGATIONS

6. COMMITTEE REPORTS

- ✓ **6.1 Public Works Committee, Transportation & Utilities**
 - 6.1.1 St Andrews Shared Agreement (Information)
 - 6.1.2 Lagoon Update (Information)
 - 6.1.3 PW Foreman Report
- ✓ **6.2 Recreation, Culture & Heritage**
 - 6.2.1 2017 Rec Hockey Program Revenue/Expenses
 - 6.2.2 Christmas on the Bandstand & Moonlight Madness Revenue/Expenses
- ✓ **6.3 Protective, Environmental & Public Health**
 - 6.3.1 Minutes December 11, 2017
 - 6.3.2 Manitoba EMO Update (Information)
 - 6.3.3 DFA Update re Pedestrian Bridge (No damage found on pedestrian bridge from ice jam)
 - 6.3.4 Request for light on McPherson (Mayor Pimentel will gather more information)
 - 6.3.5 No idling signs (CAO will instruct PW to put up signs at Credit Union and Post Office if there are posts already up to install them on)
 - 6.3.6 Sale of Cannabis (Resolution)

➤ **RESOLUTION 259 /2017: REYKDAL, GREEN**

WHEREAS the Association of Manitoba Municipalities is conducting on behalf of the Provincial department of Growth, Enterprise and Trade, a survey gauging municipalities' intent to allow the establishment of retail cannabis stores;

AND WHEREAS Council understands that this indication is not binding and that this position can be changed,

THEREFORE BE IT RESOLVED THAT Council indicates at this time their intent to allow the establishment of retail cannabis stores.

Recorded vote: Pimentel for; Reykdal for; Carry for; Green for; Shkawritko against.

CARRIED

6.3.7 Appointment of Fire Chief

➤ **RESOLUTION 260 /2017: REYKDAL; GREEN**

BE IT HEREBY RESOLVED THAT Dave Schellenberg be appointed Fire Chief of the Winnipeg Beach Fire Department effective Immediately.

CARRIED

- ✓ **6.4 Economic Development, Tourism & Communication**
- ✓ **6.5 Personnel**
- ✓ **6.6 Finance**
- ✓ **6.7 Legislative**
- ✓ **6.8 CAO Report:** The CAO has applied for funding under the Tire Stewardship Grant Program regarding downtown sidewalk work.

RESOLUTION 261/2017: GREEN; CARRY

BE IT HEREBY RESOLVED THAT council approves the committee reports as presented.

CARRIED

7. CORRESPONDENCE

- ✓ **7.1 Wave: 2018 Sponsorship (Resolution)**

RESOLUTION 262/2017: CARRY; GREEN

BE IT HEREBY RESOLVED THAT Council approves a Wave Interlake Artists' Studio Tour Sponsorship of \$175.00.

CARRIED

- ✓ **7.2 New Home Warranty – new effective date (Information)**
- ✓ **7.3 Red River Basin – Resolution of Support (Resolution)**

RESOLUTION 263/2017: CARRY; GREEN

BE IT HEREBY RESOLVED THAT the Town of Winnipeg Beach supports the Federal Government in providing funding for the Red River Basin Commission and its partners to dredge the mouth of the Red River and use the sediment to restore the Netley-Libau Marsh with engineering and environmental approvals in order to improve water quality in Lake Winnipeg, restore marsh habitat, enhance navigation and reduce the risk of flooding along the Red River.

CARRIED

- ✓ **7.4 Province of Manitoba: Whistleblower Protection Act (Information)**
- ✓ **7.5 Selkirk Weed Control Minutes (Information)**
- ✓ **7.6 City of Selkirk: Notice of Public Hearing (Information)**

RESOLUTION 264/2017: GREEN; CARRY

BE IT HEREBY RESOLVED THAT the correspondence be accepted as circulated or presented.

CARRIED

8. FINANCIAL

- ✓ **8.1 Approval of Accounts Payable (Resolution)**

➤ **RESOLUTION 265/2017: CARRY, GREEN**

BE IT HEREBY RESOLVED THAT Council approves the Accounts Payable as circulated by the Assistant CAO and reviewed by the Finance Committee.

CARRIED

- ✓ **8.2 November 30, 2017 Bank Reconciliation (Resolution)**

➤ **RESOLUTION 266/2017: REYKDAL, GREEN**

BE IT HEREBY RESOLVED THAT the November 30, 2017 Bank Reconciliation be approved as prepared by the CAO and reviewed by the Finance Committee.

CARRIED

- ✓ **8.3 November 30, 2017 Unaudited Financial Statements (Resolution)**

➤ **RESOLUTION 267/2017: CARRY, SHKAWRITKO**

BE IT HEREBY RESOLVED THAT the November 30, 2017 unaudited financial statements be approved as circulated by the CAO and reviewed by the finance committee.

CARRIED

- ✓ **8.4 Transfer from Reserves (Resolution)**

➤ **RESOLUTION 268/2017: SHKAWRITKO, CARRY**

BE IT HEREBY RESOLVED THAT Council authorizes the following transfers:

- 9,042.00 from the Building Reserve for the Community Centre Upgrades
- 1,650.00 from the Equipment Reserve for fabrication and welding related to the Snow Gate.
- (1,020.13) reversal of transfer from Centennial Reserve re Lighthouse

CARRIED

9. BY-LAWS

- ✓ **9.1 By-Law 01-2018 Campaign and Contributions By-Law 1st reading (Resolution)**

➤ **RESOLUTION 269/2017: CARRY, SHKAWRITKO**

BE IT HEREBY RESOLVED THAT By-Law 01-2018, a By-Law prescribing certain matters concerning campaign expenses and contributions in connection with municipal elections receives 1st reading.

CARRIED

10. NEW AND GENERAL BUSINESS

- ✓ **10.1 Approval of Policies (Resolution)**

➤ **RESOLUTION 270/2017: GREEN, SHKAWRITKO**

BE IT HEREBY RESOLVED THAT the following policies of the Town of Winnipeg Beach be approved:

Nepotism	Outside Employment
Performance Management	New Employee Orientation
Performance Management (Procedure)	Political or Board Affiliations
Security Camera Policy	Seniority
Termination of Employment	Smoking
Use of Town Property	
Protection of Privacy Rights/Use of Electronic Equipment	

CARRIED

- ✓ **10.2 Water Rate Study** (Resolution)
- **RESOLUTION 271/2017: SHKAWRITKO, CARRY**

BE IT FURTHER RESOLVED THAT Council accepts the quote from Way to Go Consulting Inc. to conduct a Water and Waste Water Rate Study for application to the Public Utilities Board at a cost of \$6,500.00, travel costs and cost of additional work as required.

CARRIED

- ✓ **10.3 Zoning By-Law Amendment** Public Hearing Jan 24, 6:00 (Information)
- ✓ **10.4 Cancellation of Tax Sale** (Resolution)
- **RESOLUTION 272/2017: SHKAWRITKO, CARRY**

WHEREAS pursuant to s 389 (1) (a) of the Municipal Act a municipality may cancel the auction of all properties offered for sale if the outstanding balance of tax arrears and costs is reduced to such an amount that the property is no longer subject to sale by auction according to legislation;

BE IT HEREBY RESOLVED THAT the Town of Winnipeg Beach cancels the tax sale originally scheduled for December 13, 2017.

CARRIED

- ✓ **10.5 Request for cancellation of penalties** (Resolution)
- **RESOLUTION 273/2017: GREEN, CARRY**

WHEREAS the owner of property Roll #0148200 has indicated that he left a postdated cheque dated August 31, 2017 for payment in full of 2017 Property Taxes;

AND WHEREAS the administration office has no record of having received the postdated cheque;

AND WHEREAS an analysis of the Tax Roll shows that the property owner consistently pays his taxes via post dated cheque left at the office;

AND WHEREAS the property owner made the administration office aware of the situation only after arrears letters were sent in November. In the meantime incurring penalties for September, October and November;

AND WHEREAS there must be some onus on the property owner to ensure the cheque has cleared his bank account;

BE IT HEREBY RESOLVED THAT Council authorizes the cancellation of \$37.05 in penalty charges for September 2017 only.

CARRIED

✓ **10.6 Add utility arrears to tax rolls (Resolution)**

➤ **RESOLUTION 274/2017: CARRY, GREEN**

BE IT HEREBY RESOLVED THAT the following utility arrears be transferred to corresponding tax rolls:

Account	Amount
3007200	91.66
3009300	91.16
3011000	223.41
2015800	91.66
3016500	91.66
4006200	230.77
4007100	239.44
4016800	239.44
4017700	<u>233.68</u>
Total	1,527.12

CARRIED

✓ **10.7 Appointment of Tax Sale Manager (Resolution)**

➤ **RESOLUTION 275/2017: CARRY, SHKAWRITKO**

WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs;

THEREFORE BE IT RESOLVED THAT the Designated Year for which properties in arrears be offered for sale by auction, be 2017 (meaning all properties with outstanding taxes from the year 2016 or prior);

BE IT FURTHER RESOLVED THAT in accordance with s. 363 (1) of the Municipal Act, "costs" shall be the actual costs incurred for each parcel listed for the tax sale [plus administration fees of \$50.00 as set forth in Manitoba Regulation 50/97];

BE IT FURTHER RESOLVED THAT the tax sale be held Wednesday December 19, 2018 at 2:00 pm at the Town of Winnipeg Beach Council Chambers.

BE IT FURTHER RESOLVED THAT TAXervice Inc. be appointed to conduct tax sales for the Town of Winnipeg Beach

AND BE IT FURTHER RESOLVED THAT Donna Zinkiew, General Manager of TAXervice Inc., be appointed Tax Sale Manager for the Town of Winnipeg Beach.

CARRIED

11. IN CAMERA

➤ **RESOLUTION 276 /2017: GREEN, REYKDAL**

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BE IT HEREBY RESOLVED THAT Council moves in Camera at 7:39 P.M. to discuss Legal and Personnel matters;

AND BE IT FURTHER RESOLVED THAT any matters discussed while in Camera be held confidential until such time as discussed in Open Council.

CARRIED

➤ **RESOLUTION 277 /2017: REYKDAL, GREEN**

BE IT HEREBY RESOLVED THAT Council moves out of Camera at 8:24 P.M. and resumes the Regular Meeting of Council.

CARRIED

➤ **RESOLUTION 278/2017: GREEN, REYKDAL**

BE IT HEREBY RESOLVED THAT Council accepts the recommendations of the Committee of the Whole.

CARRIED

➤ **RESOLUTION 279/2017: REYKDAL, GREEN**

BE IT HEREBY RESOLVED THAT the Mayor and the CAO be authorized to sign on behalf of the Town of Winnipeg Beach an agreement with David de Meyer to provide Animal Control Services for the Town for the period November 16, 2017 to November 15, 2018.

CARRIED

➤ **RESOLUTION 280/2017: GREEN; REYKDAL**

BE IT HEREBY RESOLVED THAT the Mayor and the CAO be authorized to sign on behalf of the Town of Winnipeg Beach an agreement with Siegfried Trautwein to provide By-Law Enforcement services for the Town for the period January 1, 2018 to December 31, 2018.

CARRIED


12. NOTICE OF MOTION

13. ADJOURNMENT

➤ **RESOLUTION 281/2017: REYKDAL, GREEN**

BE IT HEREBY RESOLVED THAT Council does adjourn at 8:27 p.m. to meet again on January 24, 2018 at 6:00 PM for the regular council meeting.

CARRIED



Tony Pimentel
Mayor



Kerry Lawless
CAO